

ASPIRE BEHAVIORAL HEALTH & DEVELOPMENTAL DISABILITY SERVICES JOB ANNOUNCEMENT

Job Title: SOCIAL SERVICES TECHNICIAN 3 Unclassified <u> X </u>		Unit and Location of Position: Primus Industries – Albany, GA
Announcement Begin Date: June 27, 2017	Announcement Deadline: Open until filled - subject to close at any time once a satisfactory applicant pool has been identified.	Telephone #: (229) 430-4433
Position Number: 00044941	Pay Grade: 11	Annual Salary: \$24,322.01
<p>GENERAL NATURE OF WORK: Under limited supervision, provides a broad range of social services to developmental disabled consumers and their families. Conducts consumer intakes, participates in treatment team planning and performs crisis intervention. Assists in dealing with personal and social problems. May provide supportive counseling to consumers and families and/or serve as a liaison for social services. May monitor operations of a community-based treatment, training or personal support residence providing case management duties. Functions as a supervisor or lead worker for other Para-professionals.</p>		
<p>QUALIFICATIONS: High school diploma or GED and three years' experience in a social services related position Or Bachelor's degree in a social services related field and one year experience in a social services related position Or One year at the lower level or position equivalent.</p>		
<p>OTHER DESIRED QUALIFICATIONS APPLICABLE TO THIS POSITION:</p>		
<p>(X) A pre-employment physical required for appointment to position. (X) A fingerprint criminal records investigation required for appointment to position. (X) Pre-employment drug testing and random alcohol/drug testing required for appointment to position. (X) Males between 18 and 26 years of age required to present proof of having registered with the Selective Services System as required by federal law or of being exempt from such registration. (X) A transcript (Primary Source) from the college that granted your hours and/or degree will need to be furnished to the Personnel Office with application materials for verification. An official transcript will be required within 30 days if appointment is made to the position.</p>		
<p>ALL RELEVANT INFORMATION IS SUBJECT TO VERIFICATION</p>		
<p>APPLICATION INSTRUCTIONS: Complete application in exact accordance with instructions on how to complete the work history. Describe background in full and make certain application is signed and dated by applicant. Applications must include a telephone number where the applicant can be reached during the daytime. Incomplete applications, applications with insufficient detail, or applications that are otherwise unacceptable may be returned and can result in applicants not being considered for the position.</p>		
<p>APPLICATIONS MUST BE RECEIVED NO LATER THAN THE DEADLINE:</p> <p style="text-align: center;">PERSONNEL OFFICE ASPIRE BH & DD SERVICES P.O. BOX 1988 ALBANY, GA 31702-1988 FAX (229) 430-1719 For More Information Visit – www.albanycsb.org</p> <p>NO PHONE CALLS PLEASE! Due to the volume of applications received, we are unable to provide information on application status. Only applicants selected for an interview will be notified. All qualified applicants will be considered; but may not necessarily receive an interview.</p>		
<p>TYPE OF RECRUITMENT: (Mark type of recruitment. More than one type may be selected.)</p> <p>(X) This announcement is open to all qualified applicants. (X) This announcement is open to all current Aspire BH & DD Services employees who meet minimum qualifications for the position. They include one year of continuous employment in current position, no disciplinary actions, investigations or incidents.</p>		
<p>ASPIRE BHDD does not refuse services or employment to anyone based on race, color, national origin, gender, disability, age, or religious or political opinions or affiliations. An applicant who has a disability which requires special accommodation should contact Personnel at (229) 430-4433 for assistance.</p>		
<p>THIS POSITION IS COVERED UNDER THE GEORGIA MERIT SYSTEM OF PERSONNEL ADMINISTRATION AND MUST BE FILLED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE STATE PERSONNEL BOARD.</p>		